



RedBird Realty Solutions LLC

Pre-Move-In Checklist

List of references for the last 5 years of residency:

Name: _____ Phone Number: _____

Date of Residency: ____ / ____ / ____ to ____ / ____ / ____

Name: _____ Phone Number: _____

Date of Residency: ____ / ____ / ____ to ____ / ____ / ____

Name: _____ Phone Number: _____

Date of Residency: ____ / ____ / ____ to ____ / ____ / ____

Checklist for Pre-Move-In Requirements:

- Filled out the Online Application
- In-home Inspection of Current Residence
- Turned in any RTA Paperwork (if applicable)
- Provided a Copy of Drivers License
- Proof of Income Verification
- Proof of Employment Verification Papers
- Proof of Renters Insurance
- Payment of Security Deposit in the Amount of: \$ _____ on ____ / ____ / ____
- Signed the Lease on ____ / ____ / ____ Move-in Date of ____ / ____ / ____
- Resident Accepts the Property in its Current Condition, Without Modifications _____

I affirm that I have transferred all of the utilities into my name, and the account numbers are as follows:

AEP / Electric: _____

NIPSCO / Natural Gas: _____

South Bend Water / Sewer & Trash: _____

Mishawaka Utilities / Electric, Water, Sewer & Trash: _____

I affirm that the information provided is true to the best of my knowledge:

Resident Name: _____ Date: ____ / ____ / ____

Resident Signature: _____